



# Department of Public Health and Human Services

## CHILD DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Opportunities, Inc.- Early Head Start

**Type:** Renewal Inspection      **Date:** 04/27/2017      **Time:** 10:40 AM

**Director:** Beverly Matsko

**Contact:** \_\_\_\_\_

**Licensing Worker:** Pam West      **Phone #:** (406) 262-9790

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**Time:** 10:40 AM **# children:** 8 **# under 2:** 0 **# caregivers:** 3

**Time:**                      **# children:**            **# under 2:**            **# caregivers:**           

**Time:**                      **# children:**            **# under 2:**            **# caregivers:**

**STAFF RATIOS**

Yes	1. License
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**BUILDING/FIRE REQUIREMENTS**

Yes	2. Inside Facility
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Yes	3. Equipment
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Not Observed	4. Exiting
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Not Observed	5. Space
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**OUTDOOR TOUR**

Yes	6. Play Area
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Not Observed	7. Swimming
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**PROGRAM ISSUES**

Yes	8. Supervision
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Yes	9. Provider Responsibilities
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Yes	10. Activities
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N/A	11. Night Care
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**HEALTH ISSUES**

Yes	12. Illness Exclusion
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Yes	13. Health Prevention
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**MEDICATION**

Not Observed	14. Administration
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Yes	15. Storage
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**INFANTS/TODDLERS**

Yes	16. Diapering
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Not Observed	17. Feeding
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N/A	18. Bathing
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Yes	19. Sleeping
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Yes	20. Activities
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Yes	21. Outdoor Activities
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N/A	22. Special Requirements
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**TRANSPORTATION**

N/A	23. Basic Requirements
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N/A	24. Child Passenger Safety
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## WRITTEN RECORDS

No	<p>25. Parent Information</p> <p><b>37.95.115(2)</b>  <b>(2)</b> Day care facility shall post a copy of the facility registration or license and the phone number of state and local quality assurance division offices in a conspicuous place. Parents should be encouraged to contact the division if they have questions regarding the license or the day care regulations.  <b>The intent of this rule was not met:</b></p> <p>Based on observation, CCL found that phone number of the state and local quality assurance division was not posted in a conspicuous place.</p> <p><b>This plan of correction was accepted on May 18, 2017.</b></p>
No	<p>26. Facility Records</p> <p><b>37.95.155(2)</b>  <b>(2)</b> The department must be given access to all records and an opportunity to copy the records whenever children are in care.  <b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that caregiver files were not available for review by the Department at the time of inspection. It was found that the records were locked and could not be accessed by any employee on site.</p> <p><b>This plan of correction was accepted on May 18, 2017.</b></p> <p><b>37.95.1005(11)</b>  <b>(11)</b> Providers must develop a written policy that describes the practices to be used to promote a safe sleep environment when children under age two are napping or sleeping.  <b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found the provider did not have a written policy describing practices used to promote a safe sleep environment available for review.</p> <p><b>This plan of correction was accepted on May 18, 2017.</b></p> <p><b>37.95.1005(12)</b>  <b>(12)</b> All caregivers shall sign an acknowledgement indicating that they have read and understood the provider's policy outlined in (11).  <b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that there was no safe sleep policy signed by all caregivers.</p> <p><b>This plan of correction was accepted on May 18, 2017.</b></p>
Yes	27. Child File Review
Not Observed	28. Medication File
Yes	29. Caregiver File Review
Yes	30. First Aid Requirements

## ADMINISTRATIVE RECORDS

Yes	31. License-Certificate
Yes	32. Facility Requirements
Yes	33. Registration/License Process